

Peasemore Parish Council

Peasemore Parish Council Meeting

Held on Tuesday 11th July 2023 7.30pm in Peasemore Pavilion

Present:

Cllr. D. Brady (Acting Vice Chair)
 Cllr. A Foster
 Cllr. L. Prest (Acting Chair)
 Cllr. S Homewood
 N Pierce – Clerk
 Dist. Cllr. Clive Hooker

Apologies:

None

	Action
<p>Ordinary Meeting</p> <p>(1) Declarations of Interest: There were no declarations of interest.</p> <p>(2) Minutes (May): The minutes of the May meeting were agreed and signed as an accurate record by Cllr Prest.</p> <p>(3) Minutes(June): The minutes of the June extraordinary meeting were agreed and signed as an accurate record by Cllr Prest.</p>	Resolved
<p>Open Session: 5 parishioner’s present.</p>	
<p>Matters Arising:</p> <p>(4) Dist. Cllr update: report circulated. Cllr Hooker gave a verbal report regarding local plan, planning, NDP. Due to a change in the political party leading the local council, the current Plan which includes new housing plans and locations, is being reviewed and may imply a change in requirements for location of new housing. Clerk to contact Bryan Lyttle to invite to give a talk on Neighbourhood Development Plan (NDP) to obtain details on how PPC could construct and write a NDP should this become required.</p> <p>(5) Village Hall: nothing to report.</p> <p>(5.1) Architect: architect meeting 26th July at the village hall. To book hall.</p> <p>(6) Footpaths: nothing to report.</p> <p>(7) Parish Plan: Cllr Homewood provided an update. The plan has been allocated to 7 sections/people and initial meeting taken place.</p> <p>Peasemore Present (Liz) - Residents, employments, age ranges, housing changes, housing requirements, gigaclear and an updated village map showing the housing</p> <p>Natural environment (Suzanne) - Planting, organic farm survey, trees, pond, paths, and hedgerows</p> <p>Community (Adrian, Louise, and others) - Church, committee, hall, pavilion, village services, travel, roads, communication, pub, and anything else that affects the community</p> <p>Peasemore future (Deborah) - the results from the previous plan actions, and the plans for the future that the committees and the parish council have for the village. This should include the issues such as the electricity outages.</p> <p>Employment & Education – (Louise Horton & Anne Marie Athawes) All plan details to be sent to Cllr Homewood by the end of July and Cllr Homewood to circulate.</p>	Clerk TW
<p>(8) Parish Council Website/items to be added: External assistance volunteer sought. Clerk to provide website details.</p>	SH
<p>(9) Village website strategy: . To look at having one website for the village. Dave Mullender to help in sourcing topline website management people to assist with the development of the website.</p>	Clerk DB TW LP

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<p>No update received Cllr Brady to liaise with Dave Mullender.</p> <p>(10) SSE smart meter and village hall electricity cost. Tim Weston to submit readings to SSE.</p> <p>(11) SSE Outage. Letter of permission provided by WBC. Trees cut back at Pavilion and Palmer Close.</p> <p>(12) Mead Bungalow shared drain with Village: Clerk and developer are in communication.</p> <p>Boundary Wall with Village Hall: Tim Weston has photos of the boundary wall. To locate work of previous clerk relating to boundary/mapping system/deeds.</p> <p>(13) To discuss protecting the section 106 status of 2 Mell close. WBC are not going to challenge the legal position. Cllr Brady to register an appeal on the decision from Sovereign with West Berkshire Council.</p> <p>(14) Councillor roles: a vacancy still exists, Cllr Brady to speak with Peasemore Committee. Cllr Prest to place another vacancy notice on Facebook/Peasemore in touch.</p> <p>(15) Bike Track request: To invite to September meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>DB</p> <p>DB/LP Clerk</p>																
<p>Financial Matters</p> <p>(16) Review of Current Year to Date spend. Noted.</p> <p>(17) Balance, invoices, and receipts since the May meeting</p> <p>Balances, Invoices & Receipts: Balances – As of 19th June:-</p> <p>Current Account £2,946.23.</p> <p>Deposit Account £10,366.17.</p> <p>Cllr. Foster holding £33.33 of Petty Cash.</p>																	
<p>The following transactions had been made since the May meeting:</p> <p>Payments for consideration 25th May 2023</p> <table border="0" data-bbox="70 1016 1027 1303"> <tr> <td>Cost of administration (May 2023)</td> <td style="text-align: right;">£ 204.99</td> </tr> <tr> <td>Scott2 B Ltd, Pavilion kitchen work</td> <td style="text-align: right;">£ 435.70</td> </tr> <tr> <td>WBC, grounds recharge 2023-24</td> <td style="text-align: right;">£ 58.51</td> </tr> <tr> <td>Fen Street Designs Ltd, Village Hall booking online renewal 2023-24</td> <td style="text-align: right;">£ 180.00</td> </tr> <tr> <td>BALC/HALC, annual subscription</td> <td style="text-align: right;">£ 75.84</td> </tr> <tr> <td>Liz Prest, Neighbourhood Watch gift (£18.80) Resident gift (£26.99)</td> <td style="text-align: right;">£ 45.79</td> </tr> <tr> <td>Deborah Brady, Village Hall paper towels</td> <td style="text-align: right;"><u>£ 38.00</u></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">£1,038.83</td> </tr> </table>	Cost of administration (May 2023)	£ 204.99	Scott2 B Ltd, Pavilion kitchen work	£ 435.70	WBC, grounds recharge 2023-24	£ 58.51	Fen Street Designs Ltd, Village Hall booking online renewal 2023-24	£ 180.00	BALC/HALC, annual subscription	£ 75.84	Liz Prest, Neighbourhood Watch gift (£18.80) Resident gift (£26.99)	£ 45.79	Deborah Brady, Village Hall paper towels	<u>£ 38.00</u>	Total	£1,038.83	
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<p>(18) To review progress of bank account signatory authorisation: Barclays have confirmed Cllr Brady approved. To await relevant paperwork and card reader.</p> <p>(19) To approve online booking renewal 2023-24 - £180: approved.</p> <p>(20) To approve annual BALC/HALC subscription 2023-24- £75.84: approved.</p> <p>(21) To set a budget for Village Hall running costs vs. income: September meeting.</p>	<p>Clerk</p>																
<p>Planning</p>																	
<p>(22) Planning applications to consider:</p> <p>None.</p> <p>(23) To state for the record response on</p> <p>None.</p>																	

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<p>(24) Correspondence Castle Water advised on 15th May, account £173.40 in credit. Cllr Foster to submit water readings. To forward spreadsheet to Cllr Homewood.</p> <p>(25) Next Meeting – 12th September 2023, 7pm Village Hall. Book Hall.</p> <p>(26) Items for next Agenda Mead Bungalow boundary wall and shared drain with Village Hall. To set a budget for Village Hall running costs vs. income, Clerk to prepare details from year end 2023. Councillor vacancy. Bike track request, to invite resident to September meeting.</p> <p>Signed: <i>N Pierce</i> – Clerk, 18th July 2023 Meeting Closed at 21.10pm</p>	<p>AF Clerk Clerk</p> <p>Clerk</p>